



International Council on Systems Engineering

A better world through a systems approach

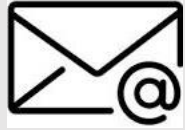


Path to INCOSE Certification After Academic Equivalency

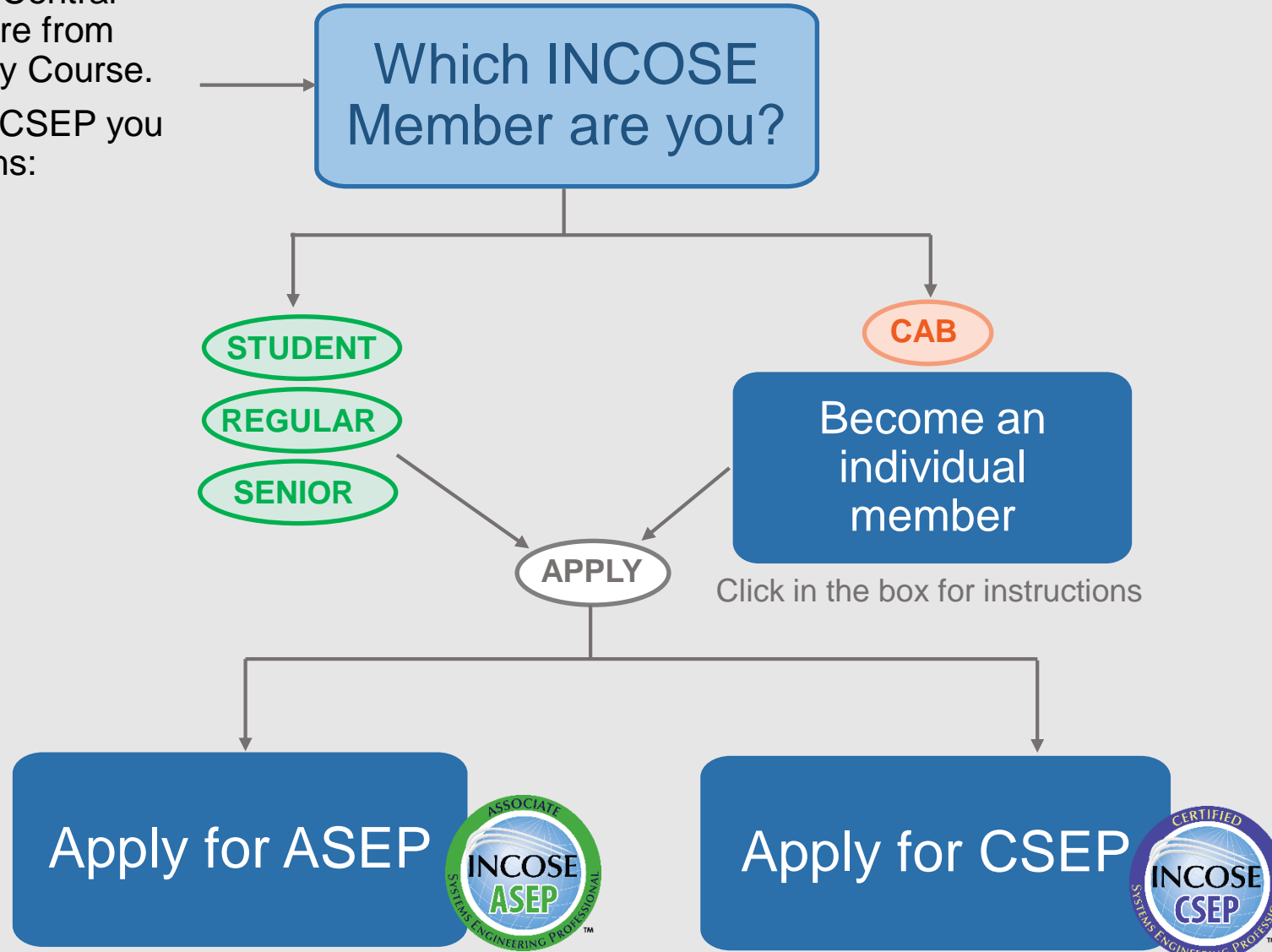
Revised July/2024

Passed the Academic Equivalency course?





You will receive an e-mail from INCOSE Central with your passing score from Academic Equivalency Course. To apply for ASEP or CSEP you have two paths:



Click in the box for instructions

Membership Types

Individual Memberships

REGULAR U\$175

STUDENT U\$50 - Enrollment status must be $\frac{3}{4}$ - Full time
Not employed full time outside of the University
(proof must be provided)

SENIOR U\$100 - Five years of consecutive individual membership
At least 64 years of age

CAB Memberships

\$0.00 (CAB Organization pays yearly dues, instead of employee)

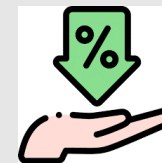
Does not meet individual membership requirement for Certification

Must use CAB Organization email

More about [Corporate Advisory Board \(CAB\)](#)

How to join?

1. Sign-Up on our [Member Portal](#). You will need to set-up your Member Profile and then add the Membership. If you are having issues, please follow this [How to Guide](#).
2. Once your profile is complete, under the "Membership" drop down in your User Profile, select "Join/Renew". If you are having issues, please follow this [How to Guide](#).



PPP2 / PPP3 Country Members and CAB Associate Members transitioning to Individual membership have discount. See discount information [here](#).

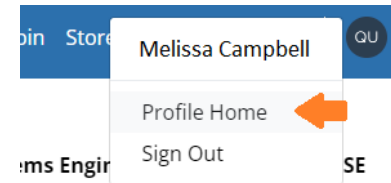
The Individual Membership year is an annual membership year that runs from the date joined.

Already an individual member?

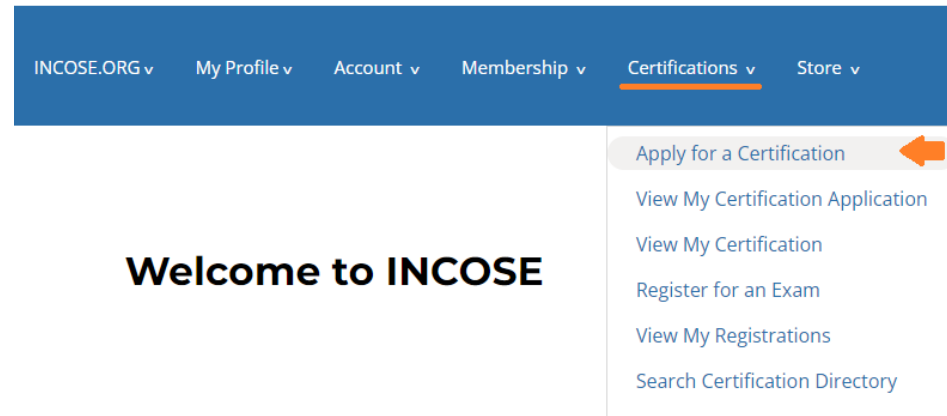
Submitting an ASEP application

1 of 2

1. Login to www.incose.org and enter your Profile Home (at top right of screen)



2. In your profile page, from the upper menu, select "Certification" and then click on "Apply for a Certification"



3. Select ASEP from the certification programs and click on "Submit Application"



Already an individual member?

Submitting an ASEP application

2 of 2

4. Save your personal information and select “Yes” to the Knowledge Requirement question

Knowledge Requirement

Have you met the INCOSE Knowledge Requirement already, either through an Academic Equivalency or an exam? *

- No
 Yes

5. Follow prompts to make the payment for the \$180 ASEP Application fee. ASEP fee has [PPP discount](#) based on country of residence. See more details [here](#).
6. INCOSE Central will receive your application and process your ASEP certification within 5-7 business days. INCOSE will email you once your certification is approved.

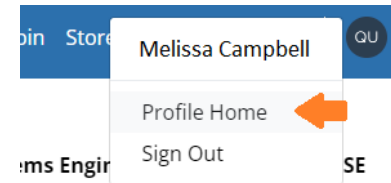


Already an individual member?

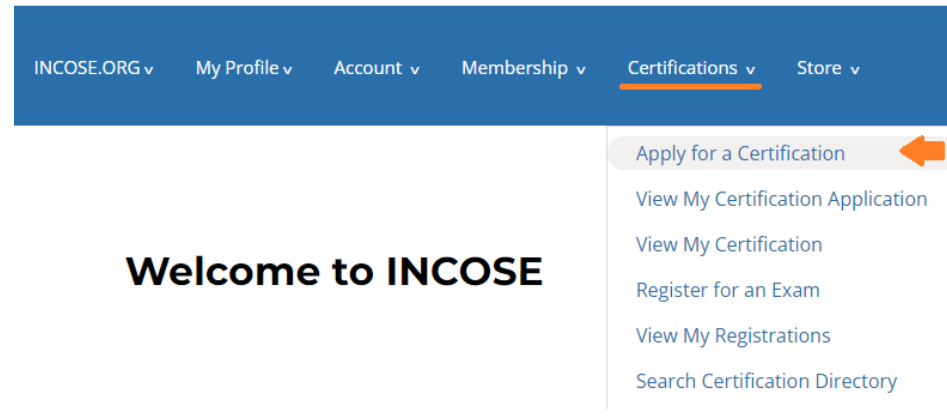
Submitting a CSEP application

1 of 2

1. Login to www.incose.org and enter your Profile Home (at top right of screen)



2. In your profile page, from the upper menu, select "Certification" and then click on "Apply for a Certification"



3. Select CSEP from the certification programs and click on "Submit Application"



Already an individual member?

Submitting a CSEP application

2 of 2

4. Download and fill in [Form 1](#). You can find instructions and good examples [here](#).
5. Upload Form 1 and confirm your personal information.
6. Follow prompts to make the payment for the \$350 CSEP Application fee
7. Send out notification emails to your references along with form 4A & 4B asking them to send their completed form to Sep-reference@incose.net
8. Once all references and form has been received, application will go into a queue to be assigned to a review team
9. INCOSE Central will notify results within 45-60 days.

If review was denied, ASEP will be offered. If review was successful, CSEP will be awarded





Thank you

Any Questions?

Certification Office
certification@incose.net

For more information visit
www.incose.org/certification